

# PRE-QUALIFICATION NOTICE

## INVITATION FOR PRE-QUALIFICATION FOR THE PROVISION OF DIFFERENT CATEGORIES OF SUPPLIES, SERVICES AND WORKS. Procurement Reference No: FTB/SPLS/SRVCS/WRKS/2025-2027

- Finance Trust Bank Limited has 34 networked branches country wide, the branches are located in Arua, Busia, Central, Corporate Entebbe, Gomba, Iganga, Ishaka, Jinja, Kabarole, Kalangala, Kalerwe, Kampala Road, Kamuli, Kamwenge, Kapchorwa, Katwe, Kayunga, Kitintale, Kumi, Lugazi, Lwengo, Masaka, Mbale, Mbarara, Mukono, Nakivubo, Nansana, Nateete, Ntungamo, Owino, Pallisa, Soroti, and Tororo.
- Finance Trust Bank now invites suitably qualified bidders to submit sealed bids for the provision/supply of the categories of supplies, services and works as detailed below.

### Category 1 – Goods and services

FTB 1/ LOT A	Supply, Installation, Service and Maintenance of Currency Handling Machines and Equipment (Money & Cheques)
FTB 1/ LOT B	Supply, Deployment, and Maintenance of Cybersecurity Solutions and Services
FTB 1/ LOT B(I)	Supply, Deployment, and Maintenance of IT Network Connectivity and Infrastructure Services (ISP)
FTB 1/ LOT B(II)	Supply, Installation, Servicing, and Maintenance of IT Hardware & Network Equipment
FTB 1/ LOT B(III)	Supply, Installation, Servicing, and maintenance of Datacenter Compute and Storage Systems & Solutions
FTB 1/ LOT C	Supply and Maintenance of Office Furniture, Fittings and Equipment
FTB 1/ LOT D	Supply, Installation, Service and Maintenance of Safes, Strong Room Doors, fireproof cabinets, security locks and related Equipment
FTB 1/ LOT E	Supply, Installation, Service and Maintenance of Fire Fighting Equipment
FTB 1/ LOT F	Supply, Installation, Service and Maintenance of Security gadgets & Equipment
FTB 1/ LOT G	Supply, Installation, Service and Maintenance of Power Generators
FTB 1/ LOT H	Supply, Installation, Service and Maintenance of UPS, Invertors & Stabilizers
FTB 1/ LOT I	Supply, Installation, Service and Maintenance of Indoor & Outdoor Signage
FTB 1/ LOT J	Supply, Installation, Service and Maintenance of Air Conditioning Equipment

FTB 1/ LOT K	Service, Repair and Maintenance of Motor Vehicles and Motorcycles
FTB 1/ LOT L	Supply of Promotional Items, Branded clothing and Branding
FTB 1/ LOT M	Supply of Printing Services/ preprinted stationary
FTB 1/ LOT N	Supply/ Leasing of Photocopiers & Printers
FTB 1/ LOT O	Supply of Cleaning, Fumigation & Sanitary Services
FTB 1/ LOT P	Provision of Guarding Services
FTB 1/ LOT Q	Provision of Courier Services
FTB 1/ LOT R	Supply, Installation, Service and Maintenance of ATM Machines, Card printers, Jackets, printer ribbon & ATM Stationery
FTB 1/ LOT S	Supply of riding gears & other ridding accessories
FTB 1/ LOT T	Supply of assorted and preprinted stationary
FTB 1/ LOT U	Engraving services
FTB 1/ LOT V	Cash in Transit Services
FTB 1/ LOT W	Alarm systems monitoring and maintenance
FTB 1/ LOT X	Provision of Medical Insurance Services
FTB 1/ LOT Y	Provision of Group personal Accident Insurance
FTB 1/ LOT Y I	Provision of Funeral Management services
FTB 1/ LOT Y II	Provision of Hotel services
FTB 1/ LOT Z	Supply of CCTV and Access Control Systems

### Category 2 – Professional services (Consultancy)

FTB 2/ LOT A	Asset and Property Valuation Services
FTB 2/ LOT B	Architectural Services
FTB 2/ LOT C	Land Surveying, Quantity Survey & Tilting services
FTB 2/ LOT D	Collateral Management Services
FTB 2/ LOT E	Auctioneers, Brokerage & Debt collection services
FTB 2/ LOT F	Insurance Brokerage Services
FTB 2/ LOT G	Insurance Services
FTB 2/ LOT H	Marketing, PR, Communication and Social Media Agency
FTB 2/ LOT I	Website design and maintenance
FTB 2/ LOT J	Legal and Advisory Services
FTB 2/ LOT K	Archiving, Record and Information management services
FTB 2/ LOT L	Quality Assurance
FTB 2/ LOT M	Provision of Audit and Advisory Services
FTB 2/ LOT N	Training & Consultancy Firms
FTB 2/ LOT O	Air Ticketing & Car Hire Services

FTB 2/ LOT P	Recruitment services
FTB 2/ LOT Q	Counselling services
FTB 2/ LOT R	Review of the performance management system
FTB 2/ LOT S	Review of the Incentive system
FTB 2/ LOT T	Digital Marketing Services
FTB 2/ LOT U	Sports Marketing Agency

### Category 3 – Works

FTB 3/ LOT A	Major Civil, repairs, renovations and Premises Maintenance
FTB 3/ LOT B	Electrical Works
FTB 3/ LOT C	Plumbing

- Pre-qualification submissions will be evaluated in accordance with the guidelines stated in the prequalification document. Pre-qualification is open to all eligible bidders.

Interested eligible bidders may obtain further information from The Procurement Department at the address given below, from 9.00 a.m. – 5.00 p.m., Monday – Friday, except public holidays.

- The pre-qualification documents in English can be purchased upon payment of a non-refundable fee of UGX. 150,000 (Uganda Shillings One hundred fifty thousand only) for each item. The method of payment will be by cash at Finance Trust Bank, Central, Kampala Road and Katwe Branch; the bid document may thereafter be collected from the Procurement Office (Head Office), upon presentation of the original payment receipt.

Pre-qualification submissions will be uploaded on the links that have been shared on the Bank website for the 3 categories by or before 5.00 pm by Monday, 10<sup>th</sup> February 2025.

**Attention: Procurement Manager**  
**Finance Trust Bank**  
**Twed Plaza, plot 22B, Lumumba Avenue**  
**P.O. Box 6972, Kampala**  
**Tel: 0414 341 275/255 146**

Finance Trust Bank reserves the right to accept or reject any application

### MANAGEMENT



Putting Women First

Finance Trust Bank: P.O. Box 6972, Kampala. Head Office: Twed Plaza, Plot 22B, Lumumba Avenue, Kampala.

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Regulated by Bank of Uganda. Customer deposits are protected by the Deposit Protection Fund of Uganda up to UGX 10 million.